

Situate's mission is to remove the headache from developing awesome infill projects. We provide single-minded strategic advisory, rezoning, subdivision and development permit support for infill, brownfield, and mixed-use projects in Edmonton, large and small.

WHAT YOU'LL BE DOING

Situate is seeking an ultra-motivated rockstar of a planning associate who can problem-solve in their sleep. You'll be doing the following:

- preparing zoning analyses, planning/rezoning rationales, and persuasive arguments for subdivision and development appeals.
- managing projects; preparing, submitting and monitoring rezoning, subdivision and permit applications; handling community relations.
- conducting planning and land use research, writing reports, policy amendments and custom zoning regulations; preparing site plan scenarios, sun/shadow studies, and building massing models.

You'll be working on many projects simultaneously and expected to deliver high quality work quickly and with minimal oversight. You'll be doing a lot of critical thinking, writing, and analysis, so it's important that you enjoy that sort of work (and that you're good at it).

Working for a small business, you'll also be expected to pitch in on various other tasks, such as marketing and communications.

WHO WE'RE LOOKING FOR

A bachelor's degree in planning or a related field is required, as well as demonstrated interest in infill and city building. Visual communication skills are an asset, including familiarity with SketchUp and design software.

We're looking for the experience and maturity typically gained by about one to two years of work experience. However, passion and culture fit is far more important to us than the number of years on your resume. If you have more or less experience than what we're looking for, and you believe you're the right person for the job, tell us why.

WHAT WE OFFER

This is a permanent full-time position (35 hours per week). Benefits include a health spending account, flexible work options and out-of-the-box opportunities for professional development (ask us what we're cooking up for 2022!)

Most importantly, we offer the chance to work on the kinds of projects you truly care about—transformative infill projects of all sizes, which are incrementally changing the face of our City.

OUR CORE VALUES

PASSIONATE DEDICATION - We love what we do. We truly believe real estate (re)development helps create a happy, healthy city.

TENACIOUS PROBLEM SOLVING - When issues arise we dig down to the root of the problem and work tirelessly to find and advocate for a solution.

PRAGMATIC SOLUTIONS - We value pragmatic real estate solutions that balance market and non-market forces.

CONTINUOUS IMPROVEMENT - We're confident about what we bring to the table; we're also open-minded and ready to learn more each and every day.

CLEAR COMMUNICATION - We think jargon and technical language is overrated, and we do our best to avoid it. The information and advice we share with clients is straightforward, informative, and easy to understand.

THINK THERE'S A MATCH?

Send a cover letter and resume by midnight on April 10 to hello@situatinc.ca telling us why you're perfect for us: how you align with our core values, and why you're passionate about supporting private development. If we invite you to proceed through the selection process you'll be asked to do a personality and skills assessment, assignment, and interview. Start date in mid May 2022.